

Privacy Notice

Your Personal Data

Piano4t will be what is known as the 'Controller' of the personal data you provide and our address is: Leathwood, Sunnymede Avenue, Chesham

What we need

Unless otherwise agreed with you, we will only collect basic personal data about you and your child. This information includes your name, home address, email address, bank details and your child's date of birth.

Why we need it

We need to know basic personal data in order to provide you with the services you have engaged us to provide, and to assert our right to be recompensed in return for these services as per the agreement we have with you. We will not collect any personal data from you that we do not need in order to provide and oversee the services we have agreed to provide you with.

What we do with it

All the personal data we hold about you will be processed by the Hilary Haworth in the UK. Some parts of this information is also shared with the following third-party organisations:

- ABRSM Examinations
- LCM Examinations
- TCL Examinations

No other third parties will have access to your personal data unless there is a legal obligation for us to provide it. We will take all reasonable steps to ensure that your personal data is processed securely.

How long we keep it

We will generally keep your personal data for a minimum of 6 years, after which time it will be destroyed if it is no longer required for the lawful purpose(s) for which it was obtained. If you consent to marketing, any information we use for this purpose will be kept with us until you notify us that you no longer wish to receive this information.

What we would also like to do with it

We would like to send you information about our services, by telephone, email and SMS. If you agree to being contacted this way, please tick the relevant boxes:

Email Phone SMS

Signature:

Date:

Note: If over 16, the pupil to sign. If the pupil is under 16, parent or guardian to sign on their behalf